

MEMORANDUM

DATE: January 21, 2010
TO: The Board of Directors
FROM: Mark D. Rickards, Executive Director
SUBJECT: Contract Award – Installation of Replacement Compressors for Natural Gas Fuel Station

On September 13, 2009, on behalf of Williamsburg Area Transit Authority (WATA), James City County's Purchasing Department issued a Request for Proposals (RFP) for the replacement of two fifteen-year-old compressors for Colonial Williamsburg Foundation's Compressed Natural Gas (CNG) Fueling Station.

Two sealed proposals were received and evaluated. The Evaluation Team, consisting of staff from WATA, Colonial Williamsburg Foundation, and James City County's Purchasing Department, recommends Universal Air Products Corporation be awarded this contract.

This recommendation is based on the firm's experience, references, maintenance support, and life-cycle analysis that ensure limited impact on fiscal resources.

This project, in the amount of \$462,924, was included in WATA's FY 2008 adopted budget as earmarked grant funds and consists of \$370,339 in Federal 80% matching funds, \$74,068 in State matching funds, and a \$18,517 matching local contribution provided by the Colonial Williamsburg Foundation.

Staff recommends adoption of the attached resolution.

Mark D. Rickards
Executive Director

Attachment

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